

**Minutes of the Jasper Community Arts Commission  
City of Jasper, Indiana  
December 2, 2008**

The regular meeting of the Jasper Community Arts Commission was held at 4:30 pm on Tuesday, December 2, 2008, at the Jasper Arts Center. The Pledge of Allegiance was recited and then roll call was held with the following **Commission Members Present:** Robin Norris, Doug Abbett, Mickey Seger, Ann Hilgefort, Sylvia Metzger, Michael Jones, Myra Schuetter, Pat Thyen, Norma Kreilein, and Don Weisheit. **Commission Members Absent:** Don Routson. **Staff Members Present:** Kit Miracle, Doreen Lechner, Donna Schepers, Amy Laakman, and Kelley Leuck. **Regional Services Coordinator:** Jill Watson. **City Attorney:** Sandy Hemmerlein. **Guests in attendance:** City Councilman Butch Schitter, Mayor Bill Schmitt, and Herald Reporter Kasey Hawrysz.

**APPROVAL OF MINUTES**

**Pat Thyen** moved to approve the minutes of the November 4, 2008 meeting. **Myra Schuetter** seconded. Motion passed 9-0.

**City Financial Statement**

**Ann Hilgefort** moved to approve the financial statement. **Robin Norris** seconded. Motion passed 9-0.

**City Claims and Regional Partnership Grant Claims**

City claims in the amount of \$8970.67 were presented. Regional Partnership Grant claims in the amount of \$1250.00 were presented. After conclusion of discussion, it was moved by **Ann Hilgefort** to accept the claims as presented. **Robin Norris** seconded. Motion passed 9-0.

*Note: At 4:45 Norma Kreilein arrived.*

**PUBLIC BUSINESS**

Mayor Schmitt presented Myra Schuetter and Sylvia Metzger with pottery pieces. He, along with the board and staff thanked them for their time and dedication to the Arts as they retire after many years of service to the City and the Jasper Community Arts Commission.

**COMMITTEE REPORTS**

**Director's Report/Performing Arts**

Kit reported.

- The "Lorna Luft" performance was well attended.
- The backstage show, "Sam and Ruby" was sold out.
- Kit has advertised on television, radio and in area papers for the "Annie Moses" show.
- Kit presented the board with quotes for banners. She requested quotes from three vendors: Herald Printing, 2 Sign Guys, and Project Graphics. Only the first two vendors submitted quotes. The quotes were as follows: For four (4) vertical banners, 4'X12' – Herald Printing \$1040; 2 Sign Guys \$1750-\$2350. **Myra Schuetter** made a motion to accept the quote from Herald Printing. **Sylvia Metzger** seconded. Motion passed 10-0.
- The quotes for twenty five (25) pole banners, 2'X4' that included brackets and shipping and handling were: Herald Printing, \$2845 and 2 Sign Guys for \$5762.50. Myra Schuetter made a motion to accept the quote from Herald Printing. Sylvia Metzger seconded. Motion passed 10-0. These items were approved contingent upon meeting the City signage specifications and receiving Board of Public Works approval.

**Building & Structures Report**

Doreen reported.

- Doreen presented to the board quotes for potter's wheels. Brickyard Ceramics - \$5061.00; Dick Blick \$5155.00; and Jerry's Artarama \$5445.00. These amounts are for 5 potter's wheels,

including shipping. **Sylvia Metzger** made a motion to accept the Brickyard Ceramics quote.

**Myra Schuetter** seconded. Motion passed 10-0.

- Doreen presented quotes for a new computer. Eck Mundy - \$1247.00 and Matrix Integration \$1174.00. Desktop Integration declined to submit a bid. After discussion, **Don Weisheit** moved to accept the bid from Matrix. **Doug Abbett** seconded. Motion passed 10-0.
- Discussion was held on removing the tree from the southeast corner of the building. **Don Weisheit** moved to research ideas and the cost it would take to either move or replace the tree. **Doug Abbett** seconded. Motion passed 10-0.

### **Education Report**

Donna reported.

- Donna thanked Mickey for hosting Mauvais Sort last month in her home. She also thanked Doug Abbett and *Ruxers Ford, Lincoln, & Mercury* for the loan of a 12 passenger van for the Lorna Luft transportation to and from the airport.
- Donna stated that Mallon Habig had hosted Karin Erickson while she was in town for teacher workshops. She showed the teachers how to use drama in the classroom.
- Annie Moses will be performing at the Jasper Middle School on Monday December 8<sup>th</sup>.

### **Region 11 Report**

Jill reported.

- Jill requested approval of the grant guidelines that had been mailed to all board members prior to the meeting. Myra Schuetter made a motion to approve the guidelines. Pat Thyen seconded. Motion passed 10-0.

### **Visual Arts Report**

Amy reported.

- The University of Louisville exhibit was well attended. Many high school students attended the reception.
- The fall workshops have ended and plans are being made for the winter workshops.
- The Visual Arts/Volunteer "Thank You" reception will be on Friday December 5<sup>th</sup>.
- The Artist Studio Sale will be the weekend on December 6<sup>th</sup> and 7<sup>th</sup> in the train depot.
- Amy brought up the issue of an offer of teaching a class for VUJC that would conflict with gallery hours. After some discussion it was determined that further research was necessary.

*Note: At 5:25 Pat Thyen left the meeting.*

*At 5:35 Mickey Seger left the meeting.*

### **Old Business**

- Discussion was held on the strategic plan. A few minor changes were discussed. **Myra Schuetter** made a motion to approve the plan with the minor corrections being made. **Sylvia Metzger** seconded. Motion passed 8-0.

### **New Business**

- A committee was appointed to recommend a slate for election of board members. Doug Abbett, Robin Norris and Mickey Seger will be on the committee.
- Mike Jones acknowledged the resignation of board members, Myra Schuetter and Sylvia Metzger. He thanked them for their service.
- Mike Jones read a letter from Dr. Alan Johnson, Dean of VUJC, praising and thanking the JCAC staff for its help and cooperation during the recent political debates.

### **Adjournment**

**Sylvia Metzger** made a motion to adjourn at 5:55 pm. **Myra Schuetter** seconded. Motion passed 8-0.

**Mike Jones**

**Attested**